



PROJEXUNLIMITED

SUPPORTING YOUR TEAM TO ACHIEVE GREAT RESULTS

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International Project Management Day

Observed annually in early November

Projects change the world. They are at the heart of major endeavors undertaken by all organisations.

The observation of International Project Management Day is a great way to acknowledge the unique contribution of those people who make projects happen – the Project Team. Without the skills and commitment of a dedicated Project Team, it is impossible to initiate, plan, execute, monitor/control and close a project to achieve the results desired. The Project Team is often there in the background, providing the day to day resources that ensure the implementation of so many vital products, services and facilities that make a difference to your organisation's well being and success.

Whether your organisation acknowledges International Project Management Day with special events and activities for a morning, for a day, or for a full week, why not make it your project to schedule an activity or event to recognize and thank your Project Team for achieving so much for your organisation.

Project Life Cycle



Initiate ... Initiate a surprise 'recognition' breakfast for your Project Team. At this event why not honor the Project Team with a certificate of recognition for their achievements. Initiate a champagne lunch and awards ceremony for your Project Team and issue certificates to each team member acknowledging their unique contribution to the success of the project/s.

Plan ... Plan a dynamic and informative presentation about your Project Team. Talk about the difference that Project Teams have made in your organisation and invite testimonials from those who have benefited from successful projects. Highlight the commitment and dedication of people seconded to Project Teams.

Execute ... Execute the delivery of thank you cards to the quiet achievers; Project Team members throughout your organisation. Express gratitude for the specific skills and qualities that each team member has contributed to the project/s. You may like to download a Thank You card template from the Projex website at www.projexunlimited.com

Monitor and Control ... Host a networking evening and invite Project Managers from throughout the community to talk about the importance and benefits of the project management process. For example:

- The uniqueness of each project in terms of characteristics, teams involved and other dynamics.
- How formal project management methodologies help teams to deliver excellent results.

Close ... Close International Project Management Day by organising a debriefing meeting for members of Project Teams in your organisation. Encourage them to share feedback about:

1. Lessons learned, things that could be improved and how these can be identified.
2. How challenges were overcome and solutions were rolled out as "best practices" across the organisation.
3. Recommendations and guidelines for the successful implementation of future projects.

Invite senior management to explain why they have endorsed the practices and training etc of project teams based on real successes and failures. Why not celebrate by planning and implementing a delicious culinary project – a cake!